

**ifiGOURMET**

760 Lakeside Drive, Unit A  
Gurnee, IL 60031  
ph: 847-855-7400  
fax: 847-855-7408  
email: customerservice@ifigourmet.com  
web: ifigourmet.com



**NEW ACCOUNT SETUP FORM**

**Contact Information**

Company Name: \_\_\_\_\_

Web Address: \_\_\_\_\_

Tax ID Number: \_\_\_\_\_

*\* please include a copy of the Company's current Reseller Certificate / Sales Tax Exemption Certificate*

**Corporate address:**

**Ship to address:**

Street \_\_\_\_\_

Street \_\_\_\_\_

Suite \_\_\_\_\_

Suite \_\_\_\_\_

City \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Zip Code \_\_\_\_\_

**Billing address:**

Street \_\_\_\_\_

Suite \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

**Primary Contact(s):**

**Sales:** \_\_\_\_\_

**Purchasing:** \_\_\_\_\_

title: \_\_\_\_\_

title: \_\_\_\_\_

phone: \_\_\_\_\_

phone: \_\_\_\_\_

fax: \_\_\_\_\_

fax: \_\_\_\_\_

email: \_\_\_\_\_

email: \_\_\_\_\_

**Receiving:** \_\_\_\_\_

**Accounting:** \_\_\_\_\_

title: \_\_\_\_\_

title: \_\_\_\_\_

phone: \_\_\_\_\_

phone: \_\_\_\_\_

fax: \_\_\_\_\_

fax: \_\_\_\_\_

email: \_\_\_\_\_

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**Preferences**

1. How do you prefer to receive order confirmations?

Email:  \_\_\_\_\_  
Fax:  \_\_\_\_\_

2. Are delivery appointments required at your facility? If so, what are your receiving hours?

Yes  No  \_\_\_\_\_ to \_\_\_\_\_

3. Do you have a preferred LTL freight carrier?

Company name: \_\_\_\_\_  
Phone number: \_\_\_\_\_

**Account Description (for internal use only)**

- Foodservice**  (Foodservice Distributor)
- Bakery Supply**  (Bakery Supply Distributor)
- Grocery**  (Grocery / In-store Bakery)
- Wholesale**  (Industrial / Wholesale)
- Retail**  (Retail Distributor)
- Chain**  (Chain Account)
- Other**  (Other)

**Credit Card Authorization**

Circle one:

**VISA                      MASTERCARD                      DISCOVER**

**CVV2 Code** (3 digit code on back of card) \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Card Holder's Name:** \_\_\_\_\_

**Card Holder's Signature:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

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**Application for Credit**

**Trade References:**

Please include a minimum of 3 trade references that currently extend commercial credit to your Company.  
PLEASE INCLUDE PHONE AND FAX NUMBERS.

**Reference 1:**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**Reference 2:**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**Reference 3:**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**Reference 4:**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

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**Bank Information:**

Bank name: \_\_\_\_\_ phone: \_\_\_\_\_  
Primary contact: \_\_\_\_\_ fax: \_\_\_\_\_

Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_

Account Number: \_\_\_\_\_

Dun & Bradstreet Number: \_\_\_\_\_

We certify that all information provided in this form is accurate and that we fully understand your credit terms and agree to proper payment in consideration of the credit provided by International Foods & Ingredients, Inc.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

**Privacy Policy:** International Foods & Ingredients, Inc. ("IFI") is committed to protecting the privacy of our customer's information. WE DO NOT SHARE ANY CUSTOMER INFORMATION WITH OUTSIDE THIRD PARTIES. We take care to ensure that our customer's information is used for the purpose of doing business with IFI which includes checking credit references (when required) and communicating with you regarding our mutual business. The information we receive from you enables us to process your purchases, confirm orders, notify you of your shipment's status and provide you with future marketing information and opportunities. We store your information in our secure, protected customer database. We may use your information for marketing and promotional purposes. If you wish to "opt-out" from receiving any marketing communications from us, please email us at [customerservice@ifigourmet.com](mailto:customerservice@ifigourmet.com) or call us at (847) 855-7400.